

**Q: I cannot find my report on the FAC IMS website.**

**A:** Try searching by EIN number, and leave other search fields blank. Sometimes the auditee name will be listed in a way you may not expect, so searching by name is not usually as efficient as searching by EIN.

**Q: When I print the form, a white box blocks out some of the information on the Federal Awards tab.**

**A:** This occurs with certain versions of Excel. If you remove the header and footer, that should resolve the problem. For assistance, try the *Help* feature in Excel.

**Q: Why do I only see the “Audit” link for some submissions, but not all submissions?**

**A:** Only the audit reports submitted under the Office of Management and Budget (OMB) Uniform Guidance (fiscal year start dates on or after December 26, 2014) will be publically available. All reports submitted under the OMB Circular A-133 are only available to approved federal users on a secure website.

**Q: I am not a Federal employee, how do I request an audit?**

**A:** The Federal Audit Clearinghouse acts as an executive agent for the Office of Management and Budget (OMB) and does not own the data it collects. Our role is to collect and disseminate information and documents, as detailed in the OMB Circular A-133 and Uniform Guidance.

To request information not publically available, such as a copy of an independent auditor’s single audit report, please contact the organization’s Oversight or Cognizant Agency. If you need help determining an organization’s oversight or cognizant agency, please contact the Federal Audit Clearinghouse. **Note:** copies of single audit reports for organizations with fiscal years beginning on or after December 26, 2014 are publicly available on this website, through the requirements set forth by the Uniform Guidance.

**Q: When are Form SF-SAC and the Single Audit reporting package due?**

**A:** The audit package and the data collection form shall be submitted **30 days after receipt of the auditor's report(s), or 9 months after the end of the fiscal year** - whichever comes first, unless a longer period is agreed to in advance by the cognizant or oversight agency for audit. See OMB Circular A-133 §\_\_\_\_.320 (a) and Uniform Guidance 2 CFR 200.512(a).

**Q: I am trying to figure out if an organization had a timely submission. Where can I find a list of all prior approved extensions granted by OMB and the Federal Audit Clearinghouse?**

**A:** All prior approved extensions given for submissions by OMB and the Federal Audit Clearinghouse can be found on this [List of Extended Due Dates](#).